

NOW HIRING – SITE SUPERVISOR

Evolve Builders Group Inc is a full-service builder, performing green renovations, additions & alternative new construction projects across southern Ontario since 2006. The parent company to renowned straw bale builder Harvest Homes, Evolve enjoys prominence in the growing field of natural building and offers unique work opportunities with an experienced and skilled crew.

This is a 6-8 month contract with potential for extension or conversion to permanent position.

Wage: commensurate with experience

Start Date: tbd by successful candidate's availability;
preferred late April

Location: Waterloo, Guelph and surrounds, Ancaster

WORKING SITE SUPERVISOR

Reports to: Site Supervisor or Project Manager

Overall Responsibilities:

1. Implement the general and weekly goals provided by the Project Manager. Plan, organize and coordinate the daily activities of self and Company crew staff meet provided goals (5-25% of avg. week)
2. Perform direct physical work to lead or assist completion of tasks as required, primarily foundation forming, framing, roofing, insulating and finishing. (75-95% of avg. week)
3. Collect receipts, invoices, waybills, and write purchase orders pertaining to overseen work

Goals/Outcomes:

1. Coordinated, organized, timely, safe, cost-effective and quality implementation of both own and Company staff work
2. No future call backs or warranty issues
3. Complete client satisfaction
4. Inspired, respectful, committed, open and effective team-first identity and work ethic
5. Shared vision for each job and each project among all Company staff

Responsibilities:

1. Serve as main site-liaison with Project Mgr and represent company professionally in all interactions with clients, subcontractors and public
2. Supervise Company (1-3 avg) labourers with instructions, daily goals, and any drop dead dates
3. Monitor punch list and work plan implementation for overall quality, timeliness and cost-effectiveness of all work performed by overseen staff
4. Ensure all advance planning (e.g. materials take-offs) and site preparation (e.g. ordering rental equipment) is performed to ensure staff have appropriate means to immediately and continuously perform work to maintain desired schedule as determined by Project Mgr
5. Perform physical work (e.g. carpentry, insulating, finishing, etc.) as required
6. Responsible for oversight of safe working conditions for all supervised persons
7. Assist crew members to gain personal satisfaction in team-work and work well-done while expanding their knowledge and skills in a mutually beneficial manner

Skills/Experience Required:

1. Seven years varied residential low-rise construction experience including framing and finish carpentry, with at least two years within a construction Site Supervisory or Lead Hand role
2. Post-graduate certificate or Diploma in Construction Project Management shall be an asset (or may be considered in lieu of experience required in #2)
3. Knowledge of: the current Ontario Building Code as it applies to residential low-rise and light-commercial construction. Knowledge of Tarion Construction Standards shall be an asset.
4. Possess all skills and general knowledge of typical dimensions/sizing requirements required to perform material take-offs and install with a high degree of quality: rough framing, doors, windows, jams, cladding, trim, fixtures and appliances
5. Possess understanding of project timing, logistics of completing work on a day-to-day basis
6. Proficient in the use of Microsoft Excel, and Word as well as internet/email interconnectivity
7. Leadership and management experience and/or course certifications shall be an asset

Essential Physical Demands:

1. Able to push, pull, lift, and/or carry 30 kgs for occasional (<25% of typical day) but sustained periods
2. Stoop, bend, squat, kneel and stand repeatedly and frequently and for sustained periods (50%) and frequently (50%) with heavy tools or materials in-hand
3. Reach overhead, balance with both light and heavy tools or materials in hand frequently (50%)
4. Climb ladders, climb stairs, and climb scaffold with tall heights (4m +) frequently (50%)
5. Climb roofs and stand at harness-supported angles occasionally (<25%)
6. Shovel stone, sand, soil and/or snow for occasional but sustained periods (<25%)
7. Shovel sand and lift cement-lime bags (30kgs) for sustained periods (<25%)
8. Push full wheel barrel (30 –50 kgs) over uneven surfaces and up ramps occasionally (<25%)

Other Requirements:

1. Possess valid Class G driver's license with insurance
2. Possess a reliable vehicle to get self and personal tools to jobsites at various locations
3. Possession of a vehicle capable of moving large materials (such as lumber) and company tools (e.g. 2x2x4' tool bins) to jobsites at various locations shall be an asset
4. Have good driving record to permit insurability on company vehicle(s)
5. Possess personal tools including but not limited to: work belt with pouches, hammer, good quality 25' tape measure, chalk line, good quality utility knife and blades, carpenters pencils & pens, notepad, nail puller
6. Possess personal safety gear including but not limited to: CSA approved work boots, CSA approved hard hat, safety glasses, hearing protection, dust mask/ventilator and suitable gloves that are weather or task appropriate (eg plastering)
7. Possess a home work station complete with flatbed scanner, fax, and an IBM based computer with minimum Windows 7, Adobe Acrobat, MS Office suite 2007 including MS Outlook, a printer and updates and/or other peripherals as required from time-to-time plus possess high-speed internet, shall be an asset
8. Be bondable

Working Conditions:

1. Available by phone on evenings and weekends as required during building season for client consultation and to report to/receive requests from Project Manager
2. Work varying lengths of day with frequent long days (9+hrs), occasional extended weeks (6 or 7 days including through weekends and holidays) in order to appropriately plan each day's/week's work without downtime on site by overseen staff. Work shorter lengths of day and shorter weeks when weather or lack of available work on jobsite requires fewer people or different capabilities.
3. Start work early in the morning occasionally to frequently (7AM or earlier), with ordinary starts not later than 8AM
4. Work in inclement weather including: rain, wind, snow and through extreme heat and extreme cold as is typical for the season in the location of the jobsite
5. Commute to jobsites ordinarily within a 1hr drive from Guelph
6. Infrequently but possibly travel, with potential overnight stays, to jobsites that may be a 3 hour/300km+ drive from Guelph, generally not more than once in a week and typically for not less than two days away at a time
7. Work with or near power tools and large machinery, work at heights (4m+); and in proximity to risks of electrical shock
8. Tolerate very loud noise levels (i.e. saw, jack hammer, mortar mixer), fumes (i.e. exhaust, adhesives), odors (i.e. paints, finishes), airborne particulates (i.e. mineral wool, cement-lime) and caustic materials (i.e. cement-lime).
9. Manage time seamlessly between required supervisory duties (5 to 25% of avg. week) and performance of physical site work (75% to 95% of avg. week)